

9/22/2020 Apex CERT Board of Directors Zoom Meeting

7pm: Zoom meeting begun. No updates from the president, Jay Royster, given ongoing pandemic.

7:07 pm: Laura Bruhn went over Treasurer's report – recent expenses (Zoom and post office box), donations, and current balance.

7:17pm: Karen Delventhal went over current grant applications and fundraising.

- We will not be doing another Jersey Mike Fundraising event before our next board meeting in December.
- Robin recommended looking at Culver's too since they are always busy and could be lucrative. Given the pandemic, someone other than Karen will need to go and speak with them.
- Firehouse Grant application discussed (due November 11th), amount available to apply for (\$15,000 to \$50,000), and what we can use it for – drone, radios, and a lot of smaller things from one source are all possible. We discussed looking into a single source where we could get the radios AND a drone – Patrick may know a source and will meet with Samantha to discuss. Samantha Royster will help Karen fill out missing pieces on the grant and Laura will send over needed financial statements.
- GSK US Community Partnerships Charitable Grant discussed – for kids so we will need to tie to teen CERT grant. We need to get in at the end of the year. Samantha will help Karen fill out missing pieces on the grant.
- State Farm Grant discussed - opens first of October and closes end of October - \$5,000 minimum and must be for disaster preparedness – will apply for medical supplies we have a wish list for and Karen already has. Will need W-9 for this grant which Laura can provide.

7:37pm: Old Business Update provided by Samantha Royster

- We now have Fire Station keys so we can access our CERT mobile that lives at Station 1.
- We still need to follow up with Chief Harrison on availability of background check and worker's comp.
 - We could get background checks done through Wake county but is \$25/person and we have 30 CERT Responders so that would cost us \$750 currently and more as we grow so Samantha will check with Chief Harrison for option through the town.
 - Samantha feels we need worker's comp in case someone gets hurt when deployed, especially SAR. Goal is no cost to members, so CERT pays for or the town does – given likely cost of \$1,500/year or more she will talk to Chief Harrison about getting it through the town.
- Now that we have Zoom, any Apex CERT member can use it to hold CER- related meetings – just email Samantha.

7:50pm: New Business Discussed

- Need idea for October CERT meeting – Hillary Liles volunteered to lead it on family preparedness

- Dave Bruhn discussed idea for Apex HAM Radio Net but given Cary has one we can participate in we decided it wasn't needed. It was brought up that many new HAM radio operators have "mike fright" though. We decided to have a cross training exercise with Apex CERT and CNCSAR on Saturday October 17th where we meet up outside with social distancing to learn radio etiquette and practice using the radio. Robin will see if Big Woods is open and if not will have training at Royster's house. Sam will email us Monday with final details on location and time.
- Dave Bruhn has been looking into team communications options and likes Slack which we can use for CERT even if members also already use it for work. Slack would be free as we can get free upgrade to medium plan as a nonprofit. The one downside is if there's a group message within a thread, everyone will be contacted with replies unless the responders make sure they only apply directly to the leader of group and not the group thread itself. It does not over-ride do not disturb on your phone though. Can set up where only 3 people can respond. TERMS is also an option per Samantha. Microsoft Teams also discussed.
 - Need to decide on our goals to determine best platform – is it for Official call outs? Group communication?
 - We decided to go with Slack for now – Dave and Jay will set up and we'll discuss at our next CERT and CNCSAR meetings in October and will run a test by October 9th.

8:29pm: Set up next meeting for December 8th, 2020 at 7pm