

Agenda Items

- I. President's Report – Jay Royster  
*Recognized Hillary Liles' absence due to the death of her mother-in-law. Please keep Hillary, Stephen, and their family in your thoughts and prayers. Please also keep Emily Dorsett in your thoughts and prayers as she mourns her sweet kitten, Fin.*
  - a. Reinstatement of Officers
    - i. Planning Chief – Samantha Royster
    - ii. Logistics Chief – Robin Myers
    - iii. Fundraising Officer – Karen Delventhal
    - iv. PIO – Hillary Liles (interim)
    - v. CNCSAR Rep – Diana Brown*Jay made a motion to keep all officers for 2021; Emily seconded. Passed unanimously.*
- II. Treasurer's Report – Laura Bruhn  
*Attached at end of this report. Please send a thank you note to Mike Chappell for the donation from Verizon of \$450 (or more over the course of 2020).*
- III. Old Business
  - a. Update on grants/food event – Karen Delventhal  
(see page 2)  
*The night of this meeting was a Jersey Mike's fundraiser, and we earned \$78. The check will be mailed.*
  - b. Need to follow-up with Chief Harrison on:
    - i. Background checks
    - ii. Worker's comp*Samantha to follow-up on these items after the holidays.*
  - c. MOU with Cary & Morrisville – where are we on this?  
*Mike Beasley got a note from the Cary CERT FD rep asking about this. Cary and Apex have signed off on the MOU, but Morrisville has some border disputes with Cary. As far as Apex is concerned, we have signed and agreed with the document. Any discrepancies are between Cary and Morrisville.*
- IV. New Business
  - a. Samantha will send out a proposal for 2021 Training Schedule to Board by January 1.
  - b. How are we liking meeting every other month? Do we want to go back to quarterly meetings?  
*After some excellent discussion on this topic, it was decided that we will continue to meet every other month, but Treasurer's Reports will be produced every other meeting. Samantha made the motion, and Robin seconded. Passed unanimously.*
  - c. Will we require COVID vaccines for CERT Responders once they're available?  
*Again, we had some great discussion. The overall feeling was that we are not comfortable requiring something so new, but that we will strongly*

*recommend it, whenever it is readily available. We will revisit this topic in six months.*

*d. Diana has been looking at the CNCSAR Bylaws, and they are woefully out-of-date. Robin and Emily have agreed to work with her to get them current. We discussed CNCSAR having their own Board and Bylaws, even though they are under the non-profit umbrella of Apex CERT. We will readdress this with CNCSAR members once Diana and her team have a chance to go over the Bylaws.*

V. Next meeting: February 9, 2021, 7:00 PM

Emily moved to adjourn the meeting at 7:56, and Dave seconded.

CERT BOARD MEETING ITEMS - Dec 2020	
	Jersey Mike's <ul style="list-style-type: none"> <li>• Only advertising was CERT meetings so don't know what to expect</li> </ul>
	Grant - Firehouse Sub <ul style="list-style-type: none"> <li>• Missed deadline</li> </ul>
	Grant - State Farm <ul style="list-style-type: none"> <li>• Missed deadline</li> </ul>
	Grant - GSK <ul style="list-style-type: none"> <li>• See draft consideration information from last board meeting</li> <li>• This is just to see if we qualify for consideration</li> </ul>

GSK U.S. Community Partnerships Charitable Grants					
Qualification round					
Apex Community Emergence Response Team (CERT) Inc					
Is organization a subsidiary of, owned by, or under the legal control of another entity?					
Organization type: disaster preparedness					
Apex Community Emergency Response Team (CERT) is mission is to serve and safeguard our community through efficient and effective volunteer efforts, educating the public in disaster preparedness and training civilians in basic disaster skills to protect life and property ensuring the greatest good, for the greatest number. CERT volunteers provide first aid support for the community and firefighter rehabilitation support upon request. We also conduct sear and rescue operations. (this is all the field will allow)					
W-9					
Is the organization accredited?					
Will the organization provide meaningful disclosure of GSK's support for activities funded by GSK?					
Gross revenue amount for last fiscal year?					
Gross revenue?					
T-shirts	500.00	Food/drink	300.00	Shelter/CC	1120.00

# Apex CERT

## STATEMENT OF FINANCIAL POSITION

As of November 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
5196670 Checking	5,221.45
In-Kind Clearing	0.00
<b>Total Bank Accounts</b>	<b>\$5,221.45</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
12000 Undeposited Funds	0.00
Inventory Asset	854.35
<b>Total Other Current Assets</b>	<b>\$854.35</b>
<b>Total Current Assets</b>	<b>\$6,075.80</b>
<b>TOTAL ASSETS</b>	<b>\$6,075.80</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	-106.00
<b>Total Accounts Payable</b>	<b>\$ -106.00</b>
<b>Total Current Liabilities</b>	<b>\$ -106.00</b>
<b>Total Liabilities</b>	<b>\$ -106.00</b>
Equity	
30000 Opening Balance Equity	1,651.81
32000 Retained Earnings	159.61
Net Revenue	4,370.38
<b>Total Equity</b>	<b>\$6,181.80</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$6,075.80</b>